

How to use the Bayside Swimming Club swim lesson registration system

1. Go to <http://www.baysideswimmingclub.com/lessons.htm>.
2. Click the **Register Now** button to go to the registration page.

Bayside Swimming Club MY ACCOUNT LOGOUT
CART: (EMPTY)

FIND BY SESSION

- **Session 1**
- Session 2
- Session 3
- Session 4

FIND BY LEVEL

- Level 1
- Level 2
- Level 3
- Level 4
- Level 5
- Level 6/7
- Parent/Child
- Diving

Session 1 - Level 1
(Mon - Fri) June 27 - July 1 & (Mon - Fri) July 4 - 8

AVAILABLE TIMES
 9:00 - 9:30 am (5 available)
 9:30 - 10:00 am (5 available)
 10:00 - 10:30 am (5 available)
 10:30 - 11:00 am (5 available)
 11:00 - 11:30 am (5 available)

PRICE
\$120.00

Child's Name: first last

Child's Age:

Add To Cart

Session 1 - Parent/Child
(Mon - Fri) June 27 - July 1 & (Mon - Fri) July 4 - 8

AVAILABLE TIMES
 11:30 - 12 noon (10 available)

PRICE
\$120.00

Child's Name: first last

Child's Age:

Add To Cart

3. Select the Session, Level, Date, and Time and enter the First name, Last name, and Age of the child you are registering, and then click **Add To Cart**. You will then see your shopping cart.

Bayside Swimming Club MY ACCOUNT LOGOUT
CART: (1) \$120.00

Shopping Cart

All lessons must be **PAID IN FULL** at the time of registration. Cancellations are subject to a **\$25 non-refundable fee per lesson**. Please see [the website](#) for full pricing rules.

DETAILS	CHILD'S NAME AND AGE	PRICE
Session 1 - Level 1 Time: 9:00 - 9:30 am	Joe Smith, age 5	\$120.00
Total		\$120.00

Are you a Bayside member?
 Yes No

Update **Checkout**

Empty Cart or **back to Swim Lessons**

4. If you are a member of Bayside Swimming Club, select the **Yes** button. You will immediately see a discount applied to the cost of the lesson. (If you are not a member, select **No**.)

Bayside Swimming Club MY ACCOUNT LOGOUT
CART: (1) \$120.00

Shopping Cart

All lessons must be **PAID IN FULL** at the time of registration. Cancellations are subject to a **\$25 non-refundable fee per lesson**. Please see [the website](#) for full pricing rules.

DETAILS	CHILD'S NAME AND AGE	PRICE
Session 1 - Level 1 Time: 9:00 - 9:30 am	Joe Smith, age 5	\$120.00
Member Discount (\$20 discount for each class)		\$20.00
Total		\$100.00

Are you a Bayside member?
 Yes No

Anyone who registers as a member that is NOT a member will have their registration fee adjusted to the proper rate

Update **Checkout**

Empty Cart or **back to Swim Lessons**

NOTE: If you indicate that you are a Bayside member but are not actually a member, your registration fee will be adjusted to the proper rate. Although you will initially be charged the discounted amount, **you will receive an updated invoice, you will be charged the full amount, and you will need to pay the resulting balance due.**

- To register for an additional class, or to register an additional child, click **back to Swim Lessons** and then repeat steps 3 and 4.
- Once you have selected all the desired classes, click **Checkout**.

Bayside Swimming Club MY ACCOUNT LOGOUT
CART: (2) \$240.00

Shopping Cart

All lessons must be **PAID IN FULL** at the time of registration. Cancellations are subject to a **\$25 non-refundable fee per lesson**. Please [see the website](#) for full pricing rules.

DETAILS	CHILD'S NAME AND AGE	PRICE
Session 1 - Level 1 Time: 9:00 - 9:30 am	Joe Smith, age 5	\$120.00 ✖
Session 1 - Level 2 Time: 9:00 - 9:30 am	Jane Smith, age 6	\$120.00 ✖
Member Discount (<small>\$20 discount for each class</small>)		\$40.00
Total		\$200.00

Are you a Bayside member?
 Yes No

Anyone who registers as a member that is NOT a member will have their registration fee adjusted to the proper rate

Empty Cart or [back to Swim Lessons](#) [Update](#) [Checkout](#)

- On the **ADDRESS** page, enter your name, address, and phone number, and then click **Save and Continue**.

Bayside Swimming Club MY ACCOUNT LOGOUT
CART: (2) \$240.00

Checkout

1. ADDRESS 2. WAIVER 3. PAYMENT 4. COMPLETE

BILLING ADDRESS

First Name*
John

Last Name*
Smith

Street Address*
555 Main Street

Street Address (cont'd)

City*
Bellingham

Country*
United States of America

State*
Washington

Zip*
98229

Phone*
360-555-1212

[Save and Continue](#) Save my address

8. On the WAIVER page, complete all of the required information. Your child cannot participate in swim lessons if you do not complete this step. Then, click **Save and Continue**.

Bayside Swimming Club MY ACCOUNT LOGOUT
CART: (2) \$240.00

Checkout 1. ADDRESS 2. WAIVER 3. PAYMENT 4. COMPLETE

No child may participate in the swim lessons or swim team activities at Bayside Swimming Club until they have completed this waiver of liability and all outstanding fee balances have been paid.

By completing this online form, you recognize and agree to the following terms and conditions.

I recognize that no insurance coverage is provided for my child while he/she participates in swim lessons or swim team activities at Bayside Swimming Club. I assume full financial responsibility for any cost relating to any accident or injury that may occur while participating in the Bayside Splash swimming lessons or swim team. Further, I will not hold Bayside Swimming Club, Bayside Splash, its employees, instructors, coaches, or anyone otherwise involved in the swim lesson or swim team program responsible for any accident or injury that may occur.

I agree to the above terms and conditions

Your Name:

Your relationship to the participant(s):

Emergency Contact Information

Emergency Contact Name:

Emergency Contact Phone Number:

Save and Continue

9. On the PAYMENT page, you will see a list of all the classes in your shopping cart. You will also see all discounts that have been applied and the final Total amount that you will be charged. To complete your transaction, click the **PayPal Check out** button.
- NOTE:** If there are any errors in the shopping cart, click the CART icon in the upper-right to return to your shopping cart. You will not be able to make changes once you are redirected to PayPal.

Bayside Swimming Club MY ACCOUNT LOGOUT
CART: (2) \$240.00

Checkout 1. ADDRESS 2. WAIVER 3. PAYMENT 4. COMPLETE

All lessons must be **PAID IN FULL** at the time of registration. Cancellations are subject to a **\$25 non-refundable fee per lesson**. Please see the [website](#) for full pricing rules.

DETAILS	CHILD'S NAME AND AGE	PRICE
Session 1 - Level 1 Time: 9:00 - 9:30 am	Joe Smith, age 5	\$120.00
Session 1 - Level 2 Time: 9:00 - 9:30 am	Jane Smith, age 6	\$120.00
Member Discount (\$20 discount for each class)		\$40.00
Total		\$200.00

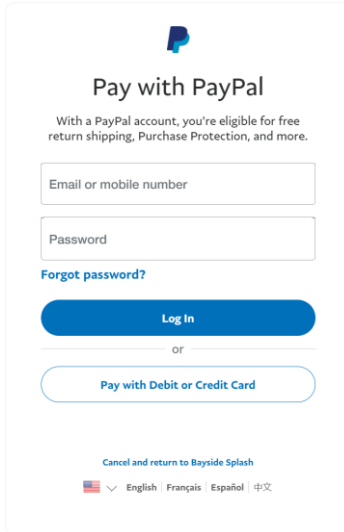
PAY WITH PAYPAL

PayPal

PayPal Check out
The safer, easier way to pay

10. On the Pay with PayPal page, choose one of the following:

- **Log into PayPal** to pay using your PayPal account
- **Pay with a Debit or Credit Card** to charge the lesson(s) to a credit or debit card

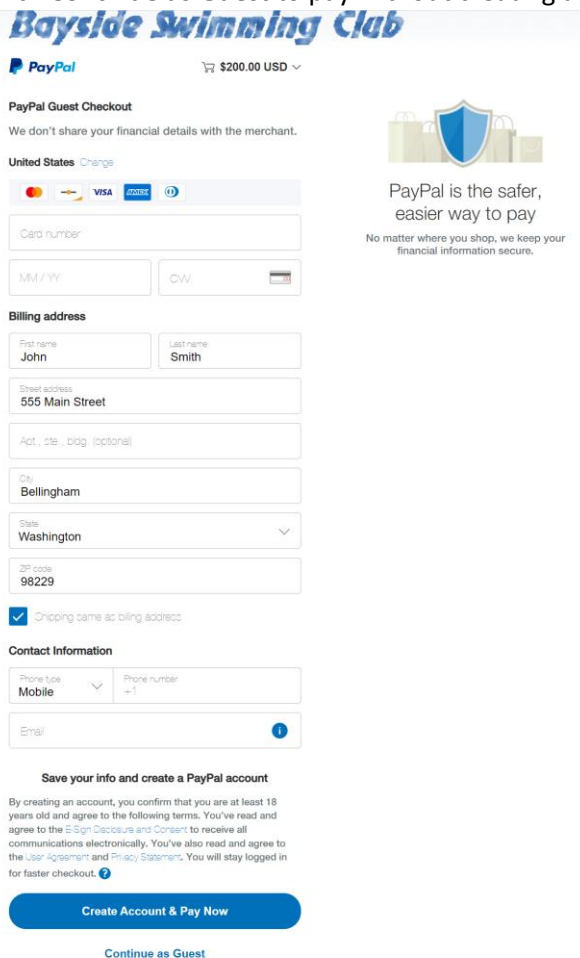


The screenshot shows the PayPal login interface. At the top is the PayPal logo. Below it, the text reads "Pay with PayPal" and "With a PayPal account, you're eligible for free return shipping, Purchase Protection, and more." There are two input fields: "Email or mobile number" and "Password". A link for "Forgot password?" is located below the password field. A prominent blue "Log In" button is centered. Below it, the word "OR" is displayed. Underneath is a button labeled "Pay with Debit or Credit Card". At the bottom, there is a link to "Cancel and return to Bayside Splash" and a language selection menu showing "English | Français | Español | 中文".

NOTE: The remainder of this explanation shows how to pay with a Debit or Credit Card.

11. Enter all of the information required by PayPal, and then do one of the following:

- Click **Create Account & Pay Now** to create a new PayPal account and use it to pay.
- Click **Continue as Guest** to pay without creating a new PayPal account.



The screenshot displays the PayPal Guest Checkout page for "Bayside Swimming Club". The total amount is \$200.00 USD. The page title is "PayPal Guest Checkout" with a note: "We don't share your financial details with the merchant." The location is set to "United States". Payment methods include Visa, Mastercard, American Express, and Discover. The card number field is empty, with MM/YY and CVV fields below it. The billing address is pre-filled with: First name "John", Last name "Smith", Street address "555 Main Street", City "Bellingham", State "Washington", and ZIP code "98229". A checkbox for "Shipping same as billing address" is checked. The contact information section includes a phone number field with "Mobile" selected and an email field. At the bottom, there are two buttons: "Create Account & Pay Now" (highlighted in blue) and "Continue as Guest". A small informational box at the bottom left explains that by creating an account, the user confirms they are at least 18 years old and agree to the terms.

12. Once your payment has been processed, you will see a confirmation page. This page will show your order number and the lessons for which you have registered.

Your order has been processed successfully

ORDER R584561141

Order R584561141

Billing Address

John Smith
555 Main Street
Bellingham WA 98229
United States
Phone 360-555-1212

Payment Information

PayPal

DETAILS		CHILD'S NAME AND AGE	
Session 1 - Level 1	(Mon - Fri) June 27 - July 1 & (Mon - Fri) July 4 - 8	Time: 9:00 - 9:30 am	Joe Smith, age 5
Session 1 - Level 2	(Mon - Fri) June 27 - July 1 & (Mon - Fri) July 4 - 8	Time: 9:00 - 9:30 am	Jane Smith, age 6

[Go Back To Store](#)

PLEASE BE SURE TO KEEP A RECORD OF YOUR LESSON INFORMATION. While our system will attempt to send you an email several days before the start of the session(s) for which you have registered, we cannot guarantee that the email message will reach you. (Remember to check your SPAM folder.)

13. At this point, you can close your browser window or click **Go Back To Store** to register for other lessons.