



**Bayside Swimming Club**  
**Board of Directors Meeting – Monday, January 13, 2020**  
**Minutes**

**In attendance:** David Cohn, Stephanie Walters, Chris Fairbanks, Dan Stockwell, Sharon Loeppky, Richard Rosbach, Teresa Handy, Ken Ericson

**Absent:** Paul Troutman, Jermaine Larson

The meeting was called to order at 7:05 pm.

The minutes of the previous board meeting on 5/19/19 were approved with no changes. David noted that per the decision at the last meeting, minutes are now posted online via the Membership page on the Bayside website.

**Treasurer's Report**

Teresa Handy presented the treasurer's report (attachments provided):

- Teresa and Paul have to spend a lot of time manually updating info for payroll in QuickBooks. We need to get them together with Josh to find a way to automate this.
- We need to make sure that we know the breakdown of clothing orders between Bayside and Bayside Splash.
- It was noted that we have completed the wetland mitigation and account earmarked for city is at \$0.
- A question was raised about how employees (lifeguards) access their accrued sick days. This discussion was tabled and will be brought up at a future meeting to develop a policy.
- There will be an Audit Committee meeting prior to the Annual Stockholders' Meeting to audit the 2018-2019 accounting.
- Capital expenditures for the 2019 season:
  - Heater: .....\$5,652
  - Bathroom: .....\$6,630
  - Gary's Heating:..... \$10,601

Treasurer's report was accepted and approved.

**Pool Manager's Report**

Ken Ericson presented the pool manager's report:

- One or two parents complained about Friday play days during swim lessons. Ken explained that pool play is part of learning to swim and be safe in the pool.
- Session 5 was impacted by the late date of this 1-week session. This should not be a problem this year but may need to be addressed in future years.
- The swim team was excellent with great turnout of swimmers and response from parents.
- There was lots of pool usage by new members. Moonlight swims were successful once school was out. Teen nights were sufficient after being scaled back from 2018.
- There were lots of pool rentals with no complaints from neighbors.
- Things that need to get done:
  - Build two new lifeguard stands—a tall one to replace the existing stand and a shorter one on the entry side. Ken showed photos of an example he saw in the Austrian Alps.
  - The diving board base needs to be sand-blasted and powder-coated at a cost of \$700-\$800. This has to be done every 10-12 years.
  - Some fence boards will need to be replaced. We will eventually need to repaint the fence.
  - The Swim Suit Extractor still needs to be repaired.
  - The drinking fountain has worked out great but needs to be cleaned more often using stainless steel cleaner.
  - We need to raise the cost of swim lesson due to the increase in the minimum wage. (Addressed during later discussion)
  - Ken would like there to be a credit card reader on the pool deck for swim lessons and guest fees. This was tabled and will be discussed at a future meeting.

Pool manager's report was accepted and approved.

### **Swim Lesson/Swim Team Report**

David Cohn presented the swim lesson/swim team report (attachments provided):

- Motion was made and accepted to raise the cost of 2-week session from \$90 to \$95 but keep 1-week session at \$50.
- Motion was made and accepted to require all registrations to be paid in full at the time of registration (no more \$25 deposits to hold space). From April 1 through May 31, each online lesson registration will have a \$5 early-bird discount (\$90 and \$45). From June 1 on, all lessons will be \$95 and \$50.

Swim Lesson/Swim Team report was accepted and approved.

### **Membership Report**

Dan Stockwell presented the membership report (attachments provided):

- There are 200 member families (stockholders) totaling 758 people including children
- There are currently 347 families on the waiting list
- In 2019, there were 12 stock sales between 10/26/18 and 4/2/19. Families were paid \$2,750 (stock price of \$2,800 less a \$50 transfer fee).
- Stock offers were made to 23 families (one member who initially said they wanted to sell changed their minds; the family that had initially been offered their stock became a summer member for 2019).
- In 2019, there were 143 summer memberships offered: 68 said no, 73 said yes. This compares to 113 offers made in 2018, with 70 accepting summer membership
- Dan provided copies (via email) of the complete 2019 stock offers and pool usage figures

Membership Report was accepted and approved.

### **Membership Fees for the 2020 Swim Season**

A motion was made and accepted to keep dues at the current level, per the promise made to members two years ago that dues would remain constant for at least three years after the last increase:

- Active Members: .....\$550
- Inactive Members: .....\$150
- Summer Members: .....\$775
- Waiting List: .....\$25
- Guest Fees: .....\$5/person; \$45 for book of 10 passes
- Pool Rental: .....\$85/2-hour

A motion was made and accepted to add a statement on the website that guest fees apply whether the person uses the pool or not and that there is no fee for children under 4 years of age.

### **Selection of Nominating Committee**

The Nominating Committee nominated Chris Fairbanks, Dan Stockwell, Teresa Handy, and Sharon Loepky to renew their positions that were expiring at the end of January 2020 for new 3-year terms. The board of directors now consists of the following members:

- Expiring 2021: David Cohn (president), Stephanie Walters (vice president), Richard Rosbach
- Expiring 2022: Ken Ericson (pool manager), Jermain Larson (secretary), Paul Troutman (treasurer)
- Expiring 2023: Chris Fairbanks, Dan Stockwell (membership), Sharon Loepky, Teresa Handy (treasurer)

### **Set Date for Annual Meeting, Statement Emails, Payment Deadlines**

A motion was made and accepted to hold the Annual Stockholders' Meeting on Wednesday, February 26, 2020 at 7pm.

- Notice of the meeting must be sent at least 10 days prior. Notice will be sent via email.
- Membership renewal emails will be sent automatically by the online system on January 15, 2020. Members must respond to that email by March 1. A \$50 late fee will be added to membership invoices not paid by April 10.

A motion was made and accepted to raise the Bayside Swimming Club stock price from \$2,800 to \$3,000 effective immediately.

- There was some discussion that in order to keep stock affordable, the board could ask the city for an Administrative Review to remove the 200-stockholder cap from the conditional use permit so that the club could issue additional stock, thus diluting the stock value. This was tabled for a future meeting

**New Business:**

**Lap Swim**

Ken noted that the new lap swim policy worked very well once the policy was actually implemented. The biggest complaint he heard was that the board didn't survey members or let them know about the changes before the policy went into effect.

David will assemble an online survey using a tool such as Survey Monkey. That online survey will be conducted prior to the Annual Stockholders' Meeting.

**Set Dates:**

- Work Party: .....Saturday, May 2
- Pool Opening:.....Saturday, May 9
- Last Day of School Party: .....Thursday, June 11
- Swim Lessons Start:.....Monday, June 15
- Swim Team Start: .....Wednesday, June 17
- Life Guard Class: .....Sunday, June 28 – Tuesday, June 30
- Annual Family Party: .....Sunday, July 19 from 5-9pm
- Moonlight Swim: .....Saturdays: 5/23, 6/6, 6/20, 7/1, 7/25, 8/8, 8/22, 9/5
- Teen Nights: .....Tuesdays: 6/23, 7/7, 7/21, 8/4
- Last Day of Pool Season: .....Sunday, September 20

**Other New Business**

A motion was made and accepted to set up an Investment Committee to place excess funds into a zero-risk interest-bearing account. The committee shall consist of the following members: Richard Rosbach, Chris Fairbanks, Stephanie Walters, and Teresa Handy.

The meeting was adjourned at 8:55pm.

Respectfully submitted,  
David Cohn (filling in for Jermaine Larson)