



**Bayside Swimming Club  
Board of Directors Meeting – Tuesday, May 12, 2020**

**Remote meeting via Microsoft Teams**

7:10 pm Call to order

In virtual attendance: Stephanie Walter, Chris Fairbanks, Richard Rosbach, Ken Ericson, Paul Troutman, David Cohn, Sharon Loeppky, Dan Stockwell, Teresa DeVeau Handy

The minutes from the previous stockholders meeting and board meeting were approved.

The treasurer’s report was approved. Teresa noted that we have had very few expenses thus far. Some people still have not paid. David noted that he has not sent out invoice reminders lately since we are not currently collecting late fees. Projections indicate that we will operate at a deficit. Best case scenario: we operate for two months and prorate everyone’s dues. Worst case scenario: we don’t open at all, refund all summer memberships, and charge all stockholders the \$150 inactive member fee.

**Discussion of continuing COVID-19 contingency plans:**

Discussion of impact of and to the members changing their status from Active to Inactive. Will we offer additional summer memberships for those members who switch to inactive? Our actual pool capacity is 125, so 50% would be 60 people. It was agreed that it doesn’t make sense to offer additional summer memberships if members switch from active to inactive.

Motion: ***“We will honor any request for members to change their status from active to inactive (or inactive to active) on a case by case basis until we announce the opening of the pool. No membership status changes may be made after that date.”*** Seconded and passed.

Discussion of how to handle refunds. Since the season has already been shortened, dues will be prorated, and all active and summer members will receive some sort of refund. It is also possible that after we reach Stage 3 and open the pool, the governor may move the state back to Stage 2, resulting in reclosing the pool.

Motion: ***“We will process the prorated refunds at a later date. If we subsequently have to close the pool at the direction of the governor, any additional refund due members will be processed as a credit toward 2021 dues.”*** Seconded and passed.

**Transfer of Laura Weight Estate stock:**

Discussion of the request to transfer the membership held by the Estate of Laura Weight to Chris Weight & Josephine Beuret-Weight, who are now the guardians of Laura’s children.

Motion: ***“We will transfer the stock ownership from the Estate of Laura Weight to Chris Weight & Josephine Beuret-Weight and waive the \$50 transfer fee.”*** Seconded and passed.

**Additional business**

Discussion of the proposed Bayside operating schedule (previously sent to board members via email). That schedule (included below), was approved. There was also discussion of the special rules that will need to be put into place.

**WEEKDAYS**

- 6:00-9:00am..... Early Bird Lap Swim (all lanes, ages 13 and above)
- 9:00am-noon..... Open Swim (entire pool)
- Noon-2:00pm ..... Lap Swim (all lanes, ages 13 and above)
- 2:00-6:00pm..... Open Swim (entire pool)
- 6:00-7:00pm..... Lap Swim/Open Swim (2 lanes each, ages 13 and above)
- 7:00-10:00pm..... Open Swim (entire pool)

### **WEEKENDS**

6:00-9:00am ..... Early Bird Lap Swim (all lanes, ages 13 and above)  
9:00am-noon..... Open Swim (entire pool)  
Noon-1:00pm ..... Lap Swim (all lanes, ages 13 and above)  
1:00-6:00pm..... Open Swim (entire pool)  
6:00-7:00pm..... Lap Swim/Open Swim (2 lanes each, ages 13 and above)  
7:00-10:00pm..... Open Swim (entire pool)

### **SPECIAL RULES**

- The pool will open once Governor Inslee declares that the state has reached Stage 3. Maximum occupancy 60 people.
- All members and guests must sign in when they arrive, must sign out when they leave, and must include the names of each family member and guest entering the pool (to facilitate contact tracing in the event that someone subsequently tests positive for COVID-19). We will investigate using an app running on an iPad to check people in and keep track of how many people are at the pool. One lifeguard will be dedicated to managing entry to the pool grounds (in addition to those guarding the pool).
- Guests will be limited to 2 people per member or 1 family unit.
- Chairs must remain spaced 6-feet apart and shall not be moved (to maintain social distancing).
- There will be no rentals or parties.
- Washrooms will be cleaned hourly.
- There will be no vending machine use.
- Anti-viral wipes will be provided adjacent to the drinking fountain.
- Chairs will be wiped down at each lap swim (when guest are not using them) and wipes or cleaning solution provided for members to clean chairs before use.
- Personal protection equipment (mask and gloves) will be provided for lifeguards. Members would need to provide their own PPE.
- A box of pens will be provided for sign-in so that each member can use a clean pen. Used pens will be collected and disinfected for subsequent use.
- We will have to look into whether the picnic area and BBQ grills will be made available.
- We will look into providing a plexiglass screen to protect the lifeguard managing check-in.
- We will operate cashless. Members will need to purchase booklets of guest passes. We will also look into having a credit card reader on a smart phone or tablet to use for paying for guests.

8:18 meeting adjourned

Submitted by Dan Stockwell (and amended by David Cohn based on a recording of the meeting)